

U N A D O P T E D M I N U T E S

of the Board of Trustees
Regular Board Meeting
October 8, 2013

PAGE 31

CALL TO ORDER

The meeting was called to order by Trustee Stys at 6:07 p.m.

Governing Board of Trustees present: Sharon Stys, Jan Baird, Sylvia Macias, Layla Avila, Jorge Hernandez.

Others present: Erich Kwek, Superintendent
Cecilia Laidemitt, Associate Superintendent of Administrative Services and Personnel Services
Gail Baxter, Associate Superintendent of Educational Services
Michael Krause, Associate Superintendent of Business Services

FLAG SALUTE

The flag salute was led by Audrey Radley.

PUBLIC COMMENTS

John Gaines, THINK Together Site Coordinator from Lake Marie School accompanied three students who came to present an invitation to the Board and administrators. Destiny Perez, Alondra Guzman and Judith Guzman extended an invitation to an event called "Lights On Afterschool" which will be held October 17, 2013, from 3:00 pm to 5:00 pm. The three students who attended the Board meeting are student leaders. "Lights On Afterschool" will include a dance performance, student artwork display, display of engineering projects and math based activities. The students said it would be an honor to have Board members and administrators attend so they can witness the positive impact that THINK Together creates for all students.

TEACHER OF THE YEAR

Mrs. Cecilia Laidemitt, Associate Superintendent of Administrative Services, presented the 2013-2014 Teacher of the Year, Ms. Audrey Radley, Ms. Radley was honored with a plaque and a bouquet of flowers. Mrs. Laidemitt reported that Ms. Radley has been an employee of the district since 1995 and is currently a 5th grade teacher at Loma Vista School. Ms. Radley's career started in banking but her passion has been as a teacher. Remarks written by students were read expressing their appreciation for Ms. Radley because she cares so much for them, treats them as if they were her own children and encourages them "not to ever give up." Remarks written by a parent were also read that said Ms. Radley is an inspiration, is very enthusiastic about teaching, challenges the students and is everything a teacher should be. Ms. Radley is deeply involved at Loma Vista School activities. She is a member

TEACHER OF THE YEAR

of the Common Core Adoption Committee, is the coordinator of the Loma Vista Family Math Night, coordinator of the Loma Vista Science Fair, and serves on several district wide committees. In addition, Ms. Radley is the president of the South Whittier Teachers Association. Ms. Radley's family, her mother, son, sister and niece, joined the group in congratulating Ms. Radley for her selection as the district's 2013-2014 Teacher of the Year. A reception followed the recognition.

COMMENTS BY TRUSTEES

Board members congratulated Ms. Radley and thanked the THINK Together group who attended the Board meeting to present their invitation.

Trustee Macias welcomed Dr. Kwek back and said it was a delight to see him at the meeting. Mrs. Macias thanked Gail Baxter for her outstanding ability to over-see the district in Dr. Kwek's absence. Mrs. Macias attended the LACOE Teacher of the Year Luncheon saying it was an honor to attend and be amongst so many accomplished teachers who were honored at the event.

Trustee Avila commended Ms. Radley and added that she admired Ms. Radley's positive and constructive leadership and her ability to provide a positive classroom culture for her students. Mrs. Avila thanked Ms. Radley and said her accomplishments are impressive and appreciates her organization of the Loma Vista Science Fair.

Mrs. Avila announced that SPIRITT Family Services planned their annual fund raising event on November 1, 2013, Santa Fe Springs Town Hall Center, from 5:30 pm to 9:00 pm. SPIRITT Family Services is a partner of the district. Mrs. Avila invited everyone to attend this worthy cause.

REPORTS

Dr. Kwek stated he was glad to be back and attending the Board meeting. He also congratulated Audrey Radley and apologized for not attending the Teacher of the Year Luncheon but he had just had knee surgery. He has always attended this event that honors teachers.

Dr. Kwek reported that all summer construction projects are being finalized, with only small final touches needing completion. The district is looking ahead to next summer's projects using bond money. The Bond Committee has met and discussed security at all school sites and installing additional fencing that was planned but not completed in past years.

REPORTS

Assembly Bill 484 was signed into law that eliminates STAR testing at all grade levels for this current year. This year the SMARTER Balanced Assessment will be given.

CONSENT

On a motion by Trustee Macias seconded by Trustee Hernandez and unanimously carried the consent portion of the agenda was approved.

Approval of Minutes

Approved the minutes of the regular meeting held September 24, 2013.

Purchase Order List No. 06

Approved purchase order list no. 06 for purchases submitted prior to October 8, 2013.

Contract List No. 06

Approved contract list no. 06 for services provided prior to October 8, 2013. Contracts include:

- 11-12-002 - Amendment: contractor – KNA Consulting Engineering, service – design the repairs for the walkway canopy at Lake Marie School, duration extended through 12/31/2013, amount – additional \$3,500.00;
- 13-13-041: contractor – Therapeutic Education Center-Canal Elementary School, service – provide services for district students, duration – 07/01/2013 to 06/30/2014, amount - \$41,301.00;
- 13-14-042: contractor – Eric Hall & Associates, service – to assist the new Food Services Supervisor, duration – 10/09/2013 to 06/30/2014, amount – not to exceed \$7,000.00;
- 13-14-043: contractor – Paradigm Health Care Services, service – provide technical support to district staff, duration – 07/01/2013 to 06/30/2016, amount – not to exceed \$100,000.00;
- 13-14-044: contractor – BTSA Induction Program-Memo of Understanding/Contract, service – provide training for beginning teachers, duration – 08/30/2013 to 06/30/2014, amount - \$5,455.00.

Travel and Conference Report No. 06

Approved travel and conference report no. 06

CURRICULUM

Williams Uniform Complaint Quarterly Report Summary

On a motion by Trustee Hernandez seconded by Trustee Macias and unanimously carried the Williams Uniform Complaint Quarterly Report Summary was approved. Provisions of the Williams legislation require that all schools report summarized data on the nature and resolution of all complaints on a quarterly basis to the County Superintendent of School. The district had zero complaints to report.

BUSINESS

Resolution No. 13-14-06: Declaration of Surplus Property – Carmela

On a motion by Trustee Baird seconded by Trustee Macias and unanimously carried Resolution No. 13-14-06: Declaration of Surplus Property – Carmela was approved. This declaration complies with Education Codes and Government Code. The South Whittier School District has declared 5.10 acres of property as surplus. The property is located at Carmela Elementary School, 13300 Lakeland Road, Whittier, California.

PUBLIC COMMENTS ON CLOSED SESSION ITEMS

There were no public comments on closed session items.

CLOSED SESSION

The Board of Trustees commenced closed session at 6:42 p.m.

OPEN SESSION

The Board of Trustees resumed open session at 7:40 p.m. No action was taken in closed session.

PERSONNEL CLASSIFIED

On a motion by Trustee Avila seconded by Trustee Hernandez and unanimously carried Classified Personnel Report No. 10-08-13-06 was approved.

2013-2014 Reduction in Work Hours as a Result of Lay Off – Effective 10/15/2013

Yolanda Brennan, Instructional Aide/SH, Monte Vista School,
From 6.5 hours/day to 6.0 hours/day

2013-2014 Extra Pay Assignment – Ratification

From 10/01/2013 to 05/28/2014 the participants below will provide Spanish written translation for Special Education IEPs at their school sites, not to exceed 120 hours. Participants will receive the bilingual translator rate of pay plus benefits.

- Asuncion Gomez, Library Clerk, McKibben School
- Carmen Gonzalez, Health Clerk, Loma Vista School
- Amor Hernandez, Instructional Aide, Carmela School
- Rosa Montes, Instructional Aide, Lake Marie School
- Maria Quijano, Instructional Aide, Loma Vista School

From 08/14/2013 to 05/23/2014 the participants listed below will provide additional 10 hours each of child care during district wide parent trainings at Monte Vista School. Participants will receive their regular rate of pay plus benefits.

- Tenita Cordova, Noon Duty Supervisor
- Cintia Mejia, Noon Duty Supervisor
- Plus Alternates

PERSONNEL
CLASSIFIED

From 08/2013 to 05/2014 the participants listed below will conduct maintenance on the computer lab and the teaching stations for one hour per week not to exceed 38 hours at Loma Vista School. Participant will receive her regular rate of pay plus benefits.

Carmen Gonzalez
Plus Alternate

2013-2014 Extension to Medical Leave of Absence/Paid – Effective 09/21/2013 to 10/15/2013 – Ratification

Employee ID # Z184 425 99

2013-2014 Resignation – Effective 10/01/2013

April Moe, Instructional Aide/SH, Lake Marie School

2013-2014 Placed on 39 Month Reemployment List Lay Off – Effective 11/19/2013

Lionel Melchor, Inclusion Aide/SH, Loma Vista School

CERTIFICATED

On a motion by Trustee Hernandez seconded by Trustee Avila and unanimously carried Certificated Personnel Report No. 10-08-13-06 was approved.

2013-2014 Stipend – Teaching Vice Principal – Appointed District Position – Effective 10/09/2013 to 05/28/2014

Christopher Losoya, Carmela School
Patricia Vega-Jeter, Lake Marie School
Tracy Boeltl, Loma Vista School
Lisa Palomino, Los Altos School
Olegario Acosta, Monte Vista School

2013-2014 Extra Pay Assignment – Move Instructional Materials – Effective 3 days during 08/2013 – Ratification

Susan Seeget, from GMS to Loma Vista School

2013-2014 Extra Pay Assignment – Leadership Team Will Meet to Plan and Improve Student Achievement – Effective 09/2013 to 06/2014 – Ratification

Michelle Pierce, Laura Stillman, Karen Metcalfe,
Michi Tanimoto, Carmen Cervantes

2013-2014 Extra Pay Assignment – Professional Development – LACOE Webinar – Social Studies State Standards – Graves Middle School – Effective 10/09/2013 – Ratification

Eric Gier, Daniel Honeycutt, Donald Hotz, Odelisa Orellana,
Guy Sardo

PERSONNEL
CERTIFICATED

2013-2014 Extra Pay Assignment – Supplemental Instruction Program to Enhance Student’s Learning Abilities – Loma Vista School – Effective 10/2013 to 5/2014 – Ratification

Tracy Boeltl
One Alternate

2013-2014 Extra Pay Assignment – After School Intervention Program for Targeted EL Students in Grades 4th – 6th – Loma Vista School – Effective 10/08/2013 to 04/25/2014 – Ratification

Susanna Francia
One Alternate

2013-2014 Special Substitute Teacher Requests – District Wide Carmela School – Allow teachers to study data and plan activities for the 2013-2014 school year – effective 09/26/2013 to 05/28/2014 ratification

4.5 Substitutes needed for 5 days
1.0 Substitutes needed for 4 days

Carmela School – Allow 6th grade teachers to attend 6th grade articulation workshop at Graves Middle School – effective 09/2013 to 05/2014 – ratification
3 substitutes needed for 2 days

Los Altos School – Allow teachers to meet as a grade level to analyze data and plan activities – effective 10/2013 to 05/2014 – ratification
4 substitutes needed

Los Altos School – Allow teachers to be released for action walks – effective 09/2013 to 05/2014 – ratification
4 substitutes needed

Graves Middle School – Allow teachers to continue work of Course Planners for implementation of Common Core Standards – effective 10/2013 to 05/2014 – ratification
7 substitutes needed

Graves Middle School – Allow teachers to attend a conference – California Mathematics Council 54th Annual Mathematics Conference – effective 11/01,02/2013
2 substitutes needed

PERSONNEL
CERTIFICATED

Graves Middle School – Allow teachers to attend training – LACOE Mathematics – Implementing the Common Core State Standards – Effective 10/08, 09, 18/2013 – ratification
5 substitutes needed

Graves Middle School – Allow teachers to attend training – LACOE Smarter Balanced Assessment Consortium: Accessibility and Accommodations: Implications for Students with Disabilities and English Learners – effective 02/06/2014
2 substitutes needed

Graves Middle School – Allow teachers to attend training – LACOE Common Core Implications for the Secondary Science Classroom – effective 10/28, 29/2013
3 substitutes needed

Graves Middle School – Allow teachers to attend training – LACOE Implementing the Common Core State Standards for EL/Arts in the Secondary Classroom - effective 01/22, 23, 30/2014
2 substitutes needed

Graves Middle School – Allow teacher to attend training – LACOE Next Generation Science Standards and the Common Core Standards
1 substitute needed

Graves Middle School – Allow teachers to attend a Math Articulation with Whittier Union High School District teachers and administrators – effective 09/11/2013, 11/14/2013, 03/07/2014 – ratification
4 substitutes needed

Graves Middle School – Allow teachers to attend training – LACOE Common Core Standards: The Common Core Connection to Social Studies – Grades 6th to 12th – effective 10/29, 30/2013
2 substitutes needed

Loma Vista School – Allow 6th grade teachers to attend a 6th grade articulation workshop at Graves Middle School – effective 10/03/2013 – ratification
3 substitutes needed

Loma Vista School – Allow teachers to attend the Common Core Workshops – effective 10/2013 to 03/2014 – ratification
5 substitutes needed

PERSONNEL
CERTIFICATED

Loma Vista School – Allow teachers to be released for data analysis – effective 09/2013 to 05/2014 – ratification
7 substitutes needed

Lake Marie School - Allow teachers to attend training on strategies for creativity/CCSES/Arts – effective 11/2013
3 substitutes needed

District Wide (LM, MN, LV, MV) – Allow teachers who are Common Core Course Planners to be released – effective 10/30, 31/2013
6 substitutes needed

Trimester Classroom Calendar for the 2013-2014 School Year – All District Schools

On a motion by Trustee Avila seconded by Trustee Macias and unanimously carried the Trimester Calendar for the 2013-2014 School Year for all district schools was approved.

ADJOURNMENT

Meeting adjourned at 7:44 p.m.